

Lincs Inspire Library Service
Fees & Charges
June 2019

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Books/ written material

Encore Music Services

Loans of orchestral / vocal scores – contact Encore direct - tel 01482 616852

Lost/Destroyed/Damaged Library Materials

Acquired in the last 5 years	Full cost, unless out of print, in which case, current average price for item of same type
Acquired over 5 years ago	Half price, unless out of print, in which case, half current average price for item of same type
Items borrowed from Hull	Full replacement cost
Items borrowed from the British Library	Charged at British Library replacement rates - usually full replacement cost
Antiquarian, unique or special	Refer to Development Officer, Learning and Information Services

Exemptions: None

Overdue Charges

Per item	20p per day. Maximum charge per item £10.00
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Exemptions: Children under 16, people over 65, services to residential homes and group dwellings, housebound, registered blind and partially sighted

Reservations

Per item / periodical	50p
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Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Audio visual

DVD hire

Loan Entitlement 7 single DVDS, 2 DVD box sets (Items overdue are re-hired at rate below)

Per single DVD	£2 per week
Per DVD box set	£5 per week

Exemptions: Registered Blind or Partially Sighted

Talking Book Hire

Loan Entitlement 10 items (Items overdue are re-hired at rate below)

Per item or boxed set	Adults - £1 per 3 weeks Senior Citizens - 50p per 3 weeks
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Exemptions: Children, Registered blind and partially sighted and asylum seekers using English Language course tapes

Lost/Destroyed/Damaged Materials

Acquired in the last 5 years	Full cost, unless out of print, in which case, current average price for item of same type
Acquired over 5 years ago	Half price, unless out of print, in which case, half current average price for item of same type
Items borrowed from Hull	Full replacement cost

Exemptions: NONE

Reservations

Per item / periodical	50p
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Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Electronic Services

Facsimile Transmission (FAX)

Outgoing Fax messages:

United Kingdom	£1.00 per sheet
Europe	£1.00 per sheet
Outside Europe	£1.00 per sheet

Incoming faxes:

	£1.00 per sheet
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PC Use

Internet Access / word processing

First half hour	Free
Thereafter	£1 per hour

Exemptions: Asylum seekers

Computer printouts

Black and white	20p per A4 page £1.00 per A3 page
Colour	50p per A4 page £1.50 per A3 page

Photocopier Charges

Black and white	20p per A4 page £1.00 per A3 page
Colour	50p per A4 page £1.50 per A3 page

Photographs for reproduction or for publication

For prices and sizes available please contact the Reference Library 01472 323603

Digital copies

Private customers	£2.50 per image + £1 per CD. Customers can supply their own CD.
Commercial customers	By arrangement with the Development Officer, Learning & Information Services

Meeting rooms

Exhibition and Display Space

Commercial organisations	£50.00 per half day
Community groups	£15.00 per half day £25.00 per day £100.00 per week

Meeting Room Hire

Commercial rate	£50.00 per half day
Non commercial organisations and community groups	£15.00 per half day £25.00 per day £100.00 per week

Sessions 9.00am - 1.00pm / 1.00pm - 5.00pm

Exemptions: Parish Councils, MP, MEP and NEL Councillor.

Miscellaneous

Laminating service

A4	£1.40 per sheet Over 10 sheets, reduce by 25% to £1.05 per sheet
A3	£1.70 per sheet Over 10 sheets, reduce by 25% to £1.28 per sheet

Replacement library card

Lost or damaged card	£1.00
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Research

Family history and local history research

To be negotiated with the librarian before commencing, based on first half hour free, then £25 per hour + cost of photocopies at 20p per sheet and postage.

Talks

Talks to other groups/organisations

Talks about the library service and its facilities - free, subject to staff time. Talks on specialist subjects e.g. local history 'Memory Lane' talks - £25 per hour