

**NE Lincolnshire Library Service
Fees & Charges
November 2012**

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Books/ written material

Encore Music Services

Loans of orchestral / vocal scores – contact Encore direct - tel 01482 616852

Lost/Destroyed/Damaged Library Materials

Acquired in the last 5 years	Full cost, unless out of print, in which case, current average price for item of same type
Acquired over 5 years ago	Half price, unless out of print, in which case, half current average price for item of same type
Items borrowed from Hull	Full replacement cost
Items borrowed from the British Library	Charged at British Library replacement rates - usually full replacement cost
Antiquarian, unique or special	Refer to Development Officer, Learning and Information Services

Exemptions: None

Overdue Charges

Per item	10p per day up to 50p, then 50p per week Maximum charge per item £10.00
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Exemptions: Children, people over 60, services to residential homes and group dwellings, housebound, registered blind and partially sighted

Reservations

Per item / periodical	35p Total charge - £10 per item
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Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Audio visual

CD Hire

Loan Entitlement 10 items (Items overdue are re-hired at rate below)

Per item or boxed set	£1 per week
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Exemptions: Free to Registered blind or partially sighted

DVD hire

Loan Entitlement 7 items (Items overdue are re-hired at rate below)

Per item or boxed set	£1.50 per week
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Exemptions: Registered Blind or Partially Sighted

Talking Book Hire

Loan Entitlement 10 items (Items overdue are re-hired at rate below)

Per item or boxed set	Adults - £1 per 3 weeks Senior Citizens - 50p per 3 weeks
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Exemptions: Children, Registered blind and partially sighted and asylum seekers using English Language course tapes

Lost/Destroyed/Damaged Materials

Acquired in the last 5 years	Full cost, unless out of print, in which case, current average price for item of same type
Acquired over 5 years ago	Half price, unless out of print, in which case, half current average price for item of same type
Items borrowed from Hull	Full replacement cost

Exemptions: NONE

Reservations

Per item / periodical	35p
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Exemptions: Registered blind and partially sighted

Withdrawn Materials

As priced at the time of sale

Electronic Services

Facsimile Transmission (FAX)

Outgoing Fax messages:

United Kingdom	£1 for the first sheet, 50p for subsequent sheets
Europe	£1.00 per sheet
Outside Europe	£1.50

Incoming faxes:

	20p per sheet
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PC Use

Internet Access / word processing

First half hour	Free
Thereafter	£1 per hour

Exemptions: Asylum seekers

Computer printouts

Black and white	10p per page
Colour	25p per A4 page 50p per A3 page

Exemptions: Children up to and including 16 years of age their first 3 pages free.

Photocopier Charges

Black and white	A4 10p per page A3 20p per page
Colour	£1.00 per A4 page £1.50 per A3 page

Photographs for reproduction or for publication

For prices and sizes available please contact the Reference Library 01472 323603

Digital copies

Private customers	£2.50 per image + £1 per CD. Customers can supply their own CD.
Commercial customers	By arrangement with the Development Officer, Learning & Information Services

Meeting rooms

Exhibition and Display Space

Commercial organisations	£70.00 per week or part
Community groups selling items	£35.00 per week or part
Community groups not selling items	£21.00 per week or part
Preview shows	£25.00 per session - Cleethorpes £40 per session – Grimsby Central Library

Exemptions: North East Lincolnshire Council departments and Parish Councils only

Meeting Room Hire

Commercial rate	£40.00 per session
Non commercial organisations and community groups	£10.00 per session
Saturday hire – Grimsby Central and Cleethorpes only	£8.50 per hour
Evening hire – Grimsby Central and Cleethorpes only	£25. 00 per session

Sessions 9.00am - 1.00pm / 1.00pm - 5.00pm

Exemptions: Parish Councils, MP, MEP and NEL Councillor Surgeries and North East Lincolnshire Council Departments only. Exemptions do not apply to Saturday and evening hire at Grimsby and Cleethorpes Libraries.

Miscellaneous

Laminating service

A4	£1.40 per sheet Over 10 sheets, reduce by 25% to £1.05 per sheet
A3	£1.70 per sheet Over 10 sheets, reduce by 25% to £1.28 per sheet

Research

Family history and local history research

To be negotiated with the librarian before commencing, based on first half hour free, then £15 per hour + cost of photocopies at 10p per sheet and postage.

Talks

Talks to other groups/organisations

Talks about the library service and its facilities - free, subject to staff time.

Talks on specialist subjects e.g. local history 'Memory Lane' talks - £25 per hour